



924 Grant Street –PO Box 452 | Blair, NE 68008 | 402 426 2104 | Fax: 402 426 2105

www.NorthstarWindTowers.com

## APPLICATION FOR EMPLOYMENT

Northstar Wind Towers LLC is an Equal Opportunity Employer, does not discriminate in hiring or terms and conditions of employment because of an individual’s race, religion, color, sex, age national origin, marital status or disability.

Please answer all questions as completely as possible. Your application will be considered active for ninety (90) days. FOR consideration after that you must reapply. We encourage applications from qualified individuals with disabilities. You may request accommodation to participate in the application process.

**THE COMPANY MAY TEST FOR DRUG USE.**

### PERSONAL INFORMATION

Application Date \_\_\_\_\_ Soc. Sec. No. \_\_\_\_\_

Name \_\_\_\_\_  
LAST FIRST MIDDLE INITIAL

Address \_\_\_\_\_  
STREET CITY STATE ZIP

Home Telephone No. \_\_\_\_\_

Business Telephone No. \_\_\_\_\_ May we contact you at this number?  Yes  No

Are you at least 18 years of age or older?  Yes  No If under 18, what is your age? \_\_\_\_\_

Can you, after conditional hire, submit proof of your identity and legal right to work in the United States?  Yes  No

If you were employed under a name other than your present name, please indicate former name(s) \_\_\_\_\_

Do you have any commitment to another employer, which might affect your employment with us?  Yes  No  
If yes, explain \_\_\_\_\_

Other than minor traffic violations, have you ever been convicted of any crime?  Yes  No  
If yes, explain (a conviction will not necessarily disqualify you from employment) \_\_\_\_\_

Have you even been discharged or requested to resign from a position? Yes No  
If yes, give circumstances \_\_\_\_\_

Activities Other Than Religious (Civic, Athletic, Fraternal, etc., exclude organizations, the name or character of which indicate the race, religion, color, national origin, ancestry, age or disability of its members.) \_\_\_\_\_

## EMPLOYMENT DESIRED

Position(s) applied for \_\_\_\_\_

Date you can begin  2 weeks  Other \_\_\_\_\_ Salary desired \$ \_\_\_\_\_

Employment desired? Full-Time

Part-Time Specify day and hours \_\_\_\_\_

Temporary Specify day and hours \_\_\_\_\_

Will you work Saturday Yes No Are you available to work overtime when necessary Yes No  
 Sunday Yes No

## EDUCATION AND TRAINING

School	Name and Address of School	Did you Graduate	Diploma or Degree (AAS/BA/BS/MBA)	No. of Years Attended	Field of Study
High School		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Still Attending			
College		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Still Attending			
Post Graduate		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Still Attending			
Other Specialized Training		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Still Attending			

Please check the appropriate boxes that apply to your experience and/or background

Foreign Language(s) \_\_\_\_\_  
 Professional Certificates, Licenses \_\_\_\_\_  
 Excel  Word  Other \_\_\_\_\_  
 Access  PowerPoint  Ten Key Calculator  Typing \_\_\_\_\_ wpm  
**Referral Source**  
 Walk-In  Newspaper \_\_\_\_\_  Private Employment Agency  
 Internet \_\_\_\_\_  Current Employee \_\_\_\_\_  Government Employment Agency  
 Relative  School \_\_\_\_\_  Other \_\_\_\_\_

## MILITARY SERVICE

Branch \_\_\_\_\_ Ending Rank \_\_\_\_\_

Present membership in Reserves or National Guard \_\_\_\_\_

Describe your duties \_\_\_\_\_

**OCCUPATIONAL HISTORY (Please start with most recent employer. Include all periods of employment.)**

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_  
STREET CITY STATE ZIP

Employed From \_\_\_\_\_ To \_\_\_\_\_ Ending Salary \_\_\_\_\_  
MONTH/YEAR MONTH/YEAR

Job Title \_\_\_\_\_ Supervisor \_\_\_\_\_

Primary Duties/Responsibilities \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_  
STREET CITY STATE ZIP

Employed From \_\_\_\_\_ To \_\_\_\_\_ Ending Salary \_\_\_\_\_  
MONTH/YEAR MONTH/YEAR

Job Title \_\_\_\_\_ Supervisor \_\_\_\_\_

Primary Duties/Responsibilities \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_  
STREET CITY STATE ZIP

Employed From \_\_\_\_\_ To \_\_\_\_\_ Ending Salary \_\_\_\_\_  
MONTH/YEAR MONTH/YEAR

Job Title \_\_\_\_\_ Supervisor \_\_\_\_\_

Primary Duties/Responsibilities \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

**WORK EXPERIENCE REFERENCES (Please list references other than relatives.)**

Name	Position	Company	Phone	Years Acquainted

Please state any additional information you feel may be helpful to us in considering your application \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## APPLICANT'S CERTIFICATION AND AGREEMENT (Please read carefully)

I certify that the information contained in this application is correct to the best of my knowledge and understand that falsification of this information is grounds for refusal to hire or, if hired, dismissal.

I authorize any of the persons or organizations referred to in this application to give you any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application and release all such parties from all liability for any damage that may result from furnishing such information to you. I authorize you to request and receive such information, and I will indemnify you against any liability that may result from making such investigation.

As a condition of my employment with the company, I agree that all information which I receive in the course of my employment relating in any manner to, among other things, the business activities, customers, production processes, financial affairs, programs, concepts or designs of Northstar Wind Towers LLC are to be treated by me as trade secrets and kept in confidence, not to be disclosed to any unauthorized person either during or after my employment, or used by me in any manner adverse to the interests of Northstar Wind Towers LLC. In addition, I may be required to sign a separate Invention and Confidentiality Agreement.

In consideration for my employment by your company, I agree to conform to the rules and regulations of the company and acknowledge that these rules and regulations may be changed, interpreted, suspended, withdrawn, or added to by your company at any time, at the company's sole option and without any prior notice to me.

I further acknowledge that **my employment is at-will** and may be terminated, and any offer of employment, if such is made, or my acceptance of an employment offer, if such is to occur, may be withdrawn, with or without cause, and with or without prior notice, at any time, at the option of the company or myself. I understand that no representative of the Company other than the Chief Executive Officer or President, and then only in writing, signed by him and me, has any authority to enter into any agreement for employment for any specified period of time or to assure any other personnel action, either prior to commencement of employment or after I have become employed, or to assure any benefits or terms and conditions of employment, or make any agreement contrary to the foregoing. I understand that I cannot rely on any contrary oral or written statements.

I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between Northstar Wind Towers LLC and myself for either employment or for providing any benefit.

Northstar Wind Towers LLC reserves the right to search any area of the Company's premises and personal article or possession brought onto the premises including lockers, desks, cars, lunch boxes, or briefcases.

I acknowledge that any offer of employment to me by Northstar Wind Towers LLC is contingent upon my timely completing INS Form I-9 and producing the proper documents required by the Immigration Reform and Control Act of 1986. My failure to meet these requirements within the specified time will result in the termination of employment.

I understand that my employment and continued employment, if I am hired, is contingent upon the results of periodic credit reports, and I expressly authorize Northstar Wind Towers LLC to obtain such credit reports in accordance with the Fair Credit Reporting Act.

If my services terminate after accepting employment, I authorize Northstar Wind Towers LLC or any of its affiliates to supply, my employment record to any prospective employer, with no liability to the Company or its staff.

I acknowledge that I have been advised that this application will remain active for no more than ninety (90) days from the date it was made.

Date: \_\_\_\_\_

Signature \_\_\_\_\_

An Equal Opportunity Employer